

## JOB OPENING

The Village of Fairport Harbor is accepting applications for a **part time general labor position** for its Service Dept. The position is part time with approximately 20 hours per week. The position requires skilled and manual labor. A CDL license class B is preferred. The ability to work in Service Dept. Water distribution and streets. The position operates a variety of light and heavy duty equipment including snow plowing vehicles and working daily with other Village Depts. For a complete listing of duties and responsibilities, applications and complete job description please visit the Village.

website at: [www.fairportharbor.org](http://www.fairportharbor.org) or are available

at Fairport Village Hall, 220 Third Street, Fairport Harbor, Ohio and at [www.fairportharbor.org](http://www.fairportharbor.org).

Application deadline is no later than March 27, 2017

Publish

## **GENERAL LABOR**

### **Classification**

### **Department**

Service Department

### **Definition**

Manual work assisting in the operations of the Service Department projects; all other related work as required.

### **Supervision**

1. Works under the direct supervision of the Working Foreman or the assigned supervisor.

### **Job Environment**

1. Work is generally performed outdoors under variable weather conditions, near hazards associated with construction sites; when performing water and sewer related work, with health risks associated with working near water and sewer flows.
2. Operates a variety of vehicles, including light duty trucks, medium duty trucks and highway snow plowing equipment; also operates a variety of hand and power tools, including jackhammers and vibratory equipment.
3. Makes contact with other Village Departments, and the public.
4. Errors could result in delay of service, and personal injury to self and/or others, damage to equipment, and danger to public safety and health.

### **Essential Functions**

1. General labor may perform some or all of the following General Functions, as well as the function specific to the departments to which they are assigned.

### **General Functions**

1. Mows grass; trims shrubs, rakes and seeds. Performs maintenance on equipment used.
2. Plows roads and sidewalks using trucks, tracked vehicles, and shovels.
3. Performs building custodial functions and duties, lifts manhole covers, assists operators in rebuilding/repairing pumps, motors, as well as general equipment maintenance

### **Streets/Roads**

1. Performs manual labor in the construction and maintenance of roadways and sidewalks, including raking, tamping, and rolling blacktop; operates jackhammer.

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2. Paints traffic markings, including crosswalks, parking spaces, school signs, repairs signage.
3. Operates chain saw and similar or related equipment as the work situation dictates.

**Water**

1. Performs manual work in the maintenance of the municipal water system, including assisting in the laying, adjusting, sealing of water pipes and their connections; flushing fire hydrants; and other general water system maintenance
2. Performs similar or related work as the situation dictates.

**Recommended Minimum Qualifications**

**Education and Experience**

1. High school diploma or equivalency; or any equivalent of education and experience.

**Knowledge, Ability and Skill**

1. Working knowledge of the hazards and safety precautions involved in the work performed. Ability to understand and follow oral instructions; ability to operate hand tools, such as power lawn mowers, tampers, jackhammers and similar equipment.
2. For water and sewer related work, some knowledge of the practices, materials, tools, and equipment commonly used in the construction, repair and maintenance of sewers and drains.
3. For street-repair work, some knowledge of the practices, materials, tools and equipment commonly used in the construction, repair, and maintenance of roads and sidewalks.
4. Maintain a valid Ohio Commercial Driver's License.

**Physical Requirements**

1. Moderate to strenuous physical effort generally required, including lifting routinely to fifty (50) pounds and occasionally in excess of sixty (60) pounds, twisting, walking, exposure to extremes of outdoor work.
2. Eyesight and hearing at or correctable to "normal ranges".

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